

**> BE COVID SAFE.
HELP NSW STAY IN BUSINESS.**



Your COVID-19 Safety Plan

Community sporting competitions and full training activities

Business details

Business name	Mt Annan Mustangs Football Club
Business location (town, suburb or postcode)	Mt Annan
Completed by	Gail Hohberg
Plan approved by	Gail Hohberg
Email address	secretary@mtannanmustangs.com.au
Effective date	12 February 2021
Date completed	18 February 2021

Wellbeing of staff and customers

Exclude staff, volunteers, parents/carers and participants who are unwell.

any member who is sick is strongly recommended to get tested before returning must produce a negative result.

all results are kept on file with the club secretary

Provide staff and volunteers with information and training on COVID-19, including when to get tested, physical distancing, wearing masks and cleaning, and how to

manage a sick visitor.

club keeps everyone up to date with all new and relevant information

Make staff aware of their leave entitlements if they are sick or required to self-isolate.

n/a

Display conditions of entry (website, social media, venue entry).

yes

If hiring the facility, consult with the owners/operators to address these requirements to understand what measures may already be in place.

council hire facilities and council provide us with all relevant requirements

Other types of venues or facilities within the premises must complete COVID-19 Safety Plans where applicable. If contact details are captured electronically upon entry to the main premises on the relevant day, additional collection of contact details via electronic methods may not be required if there is no other public access to the sub-premises. However, additional contact details and time of entry must be captured where these sub-premises are indoor gyms, nightclubs, dine-in hospitality venues, pubs and bars.

n/a

Physical distancing

Ensure the number of people in a facility does not exceed one person per 2 square metres of publicly accessible space (excluding staff) to a maximum of 3000 people.

allocated space around each field has been set out for home and away teams.
neither group of spectators are on the same side of the fields.

In indoor areas, spectators should not sing or chant. In outdoor areas, spectators older than 12 years should wear masks if singing or chanting.

There are no signing at any of our games

Minimise co-mingling of participants from different games and timeslots where possible. For mass participation events, stagger the starting times for different groups to minimise crowding where possible.

fields are spaced out between each age groups
spectators are on opposite sides of the fields

Ensure 1.5m physical distancing where possible, including:

- **at points of mixing or queuing such as food and drink stations, toilets and entrance and exit points**
- **between seated groups**
- **between staff.**

teams are encouraged by committee members to not sit 2m apart.

canteen area is spread out so to minimize waiting time

with our present canteen it only allows for 1 person in there at any one time.

with the new upgraded canteen we will access the room and make arrangements

Have strategies in place to manage gatherings that may occur immediately outside the premises, such as with drop off and pick up zones or staggered start/finish times.

games are staggered over the day.

Where possible, encourage participants to avoid carpools with people from different household groups.

We have past this information onto families

Reduce crowding wherever possible and promote physical distancing with markers on the floor where people stand or are asked to queue.

markers in front of the canteen and bbq area

Ensure communal facilities such as showers, change rooms and lockers have strategies in place to reduce crowding and promote physical distancing.

No change room available

Where practical, stagger the use of communal facilities. Strongly encourage participants to shower/change at home where possible.

No change room available

Use telephone or video platforms for essential staff meetings where practical.

Zoom meetings

Review regular business deliveries and request contactless delivery and invoicing where practical.

Deliveries are made to committee properties

Hygiene and cleaning

Adopt good hand hygiene practices.

hand sanitiser is available at the canteen

toilets are cleaned by council during the week.

committee clean during the day we are using the facilities

Ensure hand sanitiser is accessible at the venue entry and throughout the facility or ground.

yes hand sanitiser is available

Ensure bathrooms are well stocked with hand soap and paper towels or hand dryers. Consider providing visual aids above hand wash basins to support effective hand washing.

yes checked very weekend

Encourage participants to bring their own water bottle, snacks/orange slices and sweat towels. Avoid shared food and drinks.

strongly recommended to each team

Ensure processes are in place to launder shared uniform items after use, such as bibs

or jerseys.

No bibs

Jerseys are the responsibility of the player

Clean frequently used indoor hard surface areas, including children's play areas, at least daily; first with detergent and water, and then disinfect. Clean frequently touched areas and surfaces, including in communal facilities, several times per day.

n/a

Clean indoor hard surface areas used for high intensity sports with detergent and disinfectant after each use.

every day in use

Reduce sharing of equipment where practical and ensure these are cleaned with detergent and disinfectant between use.

no sharing of any equipment

Ensure there is accessible detergent/disinfectant and gloves for visitors to use, should they wish.

yes

Disinfectant solutions need to be maintained at an appropriate strength and used in accordance with the manufacturers' instructions.

yes

Staff should wash hands thoroughly with soap and water before and after cleaning.

yes

Encourage contactless payment options.

we have invested in the square

In indoor areas, increase natural ventilation by opening windows and doors where possible, and increase mechanical ventilation where possible by optimising air conditioning or other system settings (such as by maximising the intake of outside air

and reducing or avoiding recirculation of air).

yes

Record keeping

Keep a record of name, contact number and entry time for all staff, volunteers, participants, spectators and contractors attending community sports activities, where this is practicable, for a period of at least 28 days. Electronic collection (e.g. using a QR code) of contact details for each person is strongly encouraged. Any paper records must be entered into an electronic format such as a spreadsheet within 12 hours. Records must be provided as soon as possible, but within 4 hours, upon request from an authorised officer.

QR code available at the canteen, around the fields
teams are required to keep a record of attendance

Ensure records are used only for the purposes of COVID-19 contact tracing and are collected and stored confidentially and securely. When selecting and using an electronic method of record collection, take reasonably practical steps to protect privacy and ensure the records are secure. Consider the 'Customer record keeping' page of nsw.gov.au.

yes

Make your staff and volunteers aware of the COVIDSafe app and its benefits to support contact tracing if required.

yes

Community sport organisations should consider registering their business through nsw.gov.au.

done

Cooperate with NSW Health if contacted in relation to a positive case of COVID-19 at your workplace, and notify SafeWork NSW on 13 10 50.

will do

I agree to keep a copy of this COVID-19 Safety Plan at the business premises

Yes